

FEE: \$600.00

Note: The initial application fee covers one meeting only. If the applicant requests tabling, a reschedule fee of \$600 will be charged. This must be paid before the case is rescheduled.

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.

SUBMITTAL REQUIREMENTS – The following must be submitted with the correct application fee:
One (1) completed application form, signed by property owner or lessee; AND arrange the following into fifteen (15) packets:

- Copy of legal description of subject property (if applicable); AND
- Plot plan of the subject property (iff applicable) showing the proposed location of the structure or change (all drawings must be to scale, and must be folded to fit into legal-size folder); AND
- Any other supporting documentation in regard to this application.

File Number: BZA-_____

Date Filed: _____

Fee Paid: _____

Name of Applicant: _____

Address: _____

Home Phone: _____ **Work Phone:** _____

Address of Property: _____

Subdivision: _____

Range: _____ **Twp:** _____ **Section:** _____ **Farm Lot #:** _____

Total Acreage: _____ **Current Use:** _____ **Curent Zoning District:** _____

Appeal of Zoning Inspector's decision/interpretation of Liberty Township Zoning Resolution Article _____

Section: _____

Nature of request: _____

Zoning Inspector's decision/interpretation: _____

Why do you believe this decision/interpretation is incorrect? _____

The undersigned certifies that this application and the attachments thereto contain all information required by the Zoning Resolution and that all information contained herein is true and accurate and is submitted to induce the requested appeal. Applicant agrees to be bound by the provisions of the Zoning Resolution of Liberty Township, Delaware County, Ohio.

SUBMITTED BY: _____ **Date:** _____

RECEIVED & ACCEPTED BY: _____ **Date:** _____

Zoning Inspector

LIBERTY TOWNSHIP ZONING RESOLUTIONS

SECTION 28.05 – PROCEDURE ON HEARING APPEALS:

Appeals to the Board of Zoning Appeals may be taken by any person aggrieved or by any officer of the Township affected by any decision of the Zoning Inspector. Such Appeal shall be taken within twenty (20) days after the decision by filing with the Zoning Inspector from whom the Appeal is taken and with the Board of Zoning Appeals a Notice of Appeal specifying grounds thereof. The Zoning Inspector, from whom the Appeal is taken, shall forthwith transmit to the Board of Zoning Appeals all the papers constituting the record upon which the action appealed from was taken. The Board of Zoning Appeals shall fix a reasonable time for the hearing of the Appeal, give ten (10) days written notice by ordinary mail to the parties in interest, give notice of such public hearing by one (1) publication in a newspaper of general circulation within the Township at least ten (10) days before date of such hearing and decide the same within a reasonable time after it is submitted. At the hearing, any party may appear in person or by attorney.