



## NEW RESIDENCE APPLICATION

**In order to apply for a Single Family or Multi-Family Zoning Permit, submit the following:**

1. Completed Zoning Permit Application – [Link to Application form](#)  
**OR**
- 1a. Apply through the Application web portal – [Link to web portal](#)
  - Must include Property Owner Addendum if applying through web portal
  - [Link to Property Owner Addendum](#)
2. Site plan
  - Must be to-scale
  - Must indicate setback distances from property lines
3. Floor Plans and Elevations
  - Must note building height
  - Must note roof pitch
  - Must note siding materials
4. HOA or Developer Letter of Approval
  - Only required if located in the PR Zoning District
5. Health Department Letter of Approval
  - Only required if utilizing on-site sanitary
6. Application Fee
  - \$300 if Multi-Family Residence
  - \$475 if Single Family Residence

Setbacks and requirements vary depending on the Zoning District and/or Development Plan. Please contact the Zoning Office at (740) 938-2010 for details.